



## Morwenstow Parish Council

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Draft Minutes of the monthly Parish Council Meeting held in the Committee Room at Morwenstow Community Centre at 7.30pm on **Wednesday 17<sup>th</sup> June 2026**.

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| 1. | <b>Attendee's.</b> Cllrs J. Hobbs (Chair); J Phipps (Vice-chair); J. Payne; J Amos-yeo; S. Tilbey; G. Worden; C. Myers; S. Tilbey; B. Savage; N. Steer & J. Steer (Clerk/RFO)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 2. | <b>Absence.</b> Cllr R. Savage. No Apologies given.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 3. | <b>Public Participation:</b> Three members of the public relating the Morwenstow Community Shop Group were in attendance, but chose not to speak at this point. The full council agreed to participation in item 11 of this agenda.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 4. | <b>Disclosures:</b> None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 5. | <b>Dispensations:</b> None.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 6. | <b>MINUTES</b> - The previously circulated minutes of the Parish Council meeting held on Wednesday 20th May 2026 were signed and approved by the Chair.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 7. | <p><b><u>Matters arising from the minutes and updates – for information only.</u></b></p> <p>Rospa Inspection of the Playpark, grounds and MUGA has taken place – Reports have been received and distributed to all councillors by email. The contractors are to inspect the cracking on the pump track. The picnic bench near the MUGA track has been moved by unknown users. This will be moved back into position 2 metres away from the track as soon as the weather allows.</p> <p>The previously appointed Tree Surgeon, has been instructed to NOT carry out requested works due to continuous cancellation &amp; deferment. Another Tree surgeon has quoted and a motion was carried to accept this new quote. Clerk to action.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 8. | <p><b><u>Report from our Cornwall Councillor: Faye Emery.</u></b></p> <ul style="list-style-type: none"> <li>• Bude 'BUS' event Friday 19<sup>th</sup> June at the Parkhouse Centre. 9.30 a.m. to 2.30p.m. This is important for people to attend as the results/comments will feed back into the new bus contract.</li> <li>• 30<sup>th</sup> June - Cormac managers will be at the Parkhouse centre from 10.00am. Chance for residents and councillors to engage in an informal chat or to learn a little more about the way they work.</li> <li>• Registers of interest and changes to information to be shared publicly – see Item 10 on this agenda.</li> <li>• Coastguard and plans to not pay them as they are classed as volunteers.</li> <li>• Planning enforcement items were briefly discussed.</li> <li>• Call for sites – Began in 2025 and was a call for different development sites for meeting housing targets, and covered large and small sites. There is an interactive map which shows some areas.</li> <li>• CAP meeting covered the Emergency Plan. Morwenstow is in place and can be found on the Parish Council Website. Nicky Chopak has been elected as Chair, with Alan as Vice Chair.</li> </ul>                                                                                                                  |
| 9. | <p><b><u>Parish Maintenance and Matters for discussion:</u></b></p> <ul style="list-style-type: none"> <li>• <b>Public Spaces protection Order renewals, Dog fouling</b> – Cornwall Council is proposing to renew these orders in their current format. They are seeking local council views on this. In particular Town and Parish Councils / Landowners should consider if the areas set out in the schedule are still appropriate for the restrictions to be applied. Motion carried for full acceptance of orders as they currently stand.</li> <li>• <b>September Wedding</b> – There is a wedding at the Community Centre in September, the Groom has requested if the bride can bring her dog into the community centre for photos. Full agreement /motion carried to allow for this occasion.</li> <li>• <b>Carol Concert</b> – Space booked. Bassline (date pencilled in). Colin to be asked to play some carols. Simple cream tea refreshments. Room required from 6 to prepare. But event from 7 pm</li> </ul> <p><b>a) Parish maintenance &amp; hedges;</b></p> <ul style="list-style-type: none"> <li>• The Drain/manhole covers between the Community Centre and the Football Clubhouse - PSJ has been asked to inspect and quote for replacements/repairs.</li> <li>• The Woodford vehicle has now taxed and tested.</li> </ul> |

Signed/Initialled as a true representation of the meeting held on the above date;

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|     | <ul style="list-style-type: none"> <li>Aunt Amy's garden – The 'Uncle Morris' Bench has collapsed. Suggestion to replace and use an engraved plaque which can be moved onto replacement benches when necessary.</li> <li><b>b) Completed tree log checked and signed by the Clerk;</b></li> <li><b>c) Completed playpark log;</b> Checks done, but form yet to be received;</li> <li><b>d) Completed overall grounds log;</b> Checks done, but form yet to be received;</li> <li><b>e) Completed outdoor fitness equipment log not received;</b></li> <li><b>f) Local Maintenance Partnership Enhanced funding application for 2026/2027 round;</b></li> </ul> <p>CLlr Steer re; Enhanced PROW. The Parish Council have received confirmation of receipt of documents. The countryside officer has checked the details, and has requested information on two locations. CLlr Steer to follow up.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 10. | <p><b><u>Further matters for discussion;</u></b></p> <ul style="list-style-type: none"> <li>Parishioners report of litter being thrown from 'football' bus. Chair to discuss with relevant parties.</li> <li>From 29<sup>th</sup> June 2026, Section 65 of the England Devolution &amp; Community Empowerment Act 2026 remove the requirement for a local government members home address to be published in the Councils Register of Interest. A newly added section 32A of the Localism Act 2011 requires that Council DO NOT publish details of a members address UNLESS a member explicitly requests it. In order to aid transparency, Public Register of Interest's WILL state that an interest exists, but the addition of the interest is withheld under the new Section 30A and that a Register of member contact details maintained under section 100g of the Local Government Act 1972 must no longer include the home address when made available for public inspection. QUESTIONS can be sent to; <a href="mailto:lgstandardsandconduct@communities.gov.uk">lgstandardsandconduct@communities.gov.uk</a> . CORNWALL COUNCIL cannot easily update over 2000 forms for members who wish to keep their home address public. Therefore, ALL current register of interests will be removed from the Cornwall Council Website on 29<sup>th</sup> June 2026, although records will STILL be held by the monitoring officer. After this date all members should submit a new Register of Interests form, confirming whether they want their address published or withheld. Councillors are asked to <b><u>download the Register of Interest form</u></b>, complete and save it, and then email the completed form to <b><u>corporate&amp;infogov@cornwall.gov.uk</u></b>. (Not via the Clerk)</li> <li><b>From 29 June 2026:</b> <ul style="list-style-type: none"> <li>The Monitoring Officer will hold the Register of Interest form which contains councillors home address.</li> <li>Register of Interest forms published online will not include councillors address, unless that councillor has requested otherwise in writing.</li> <li>Where an address is withheld, it will be replaced with the standard note stating the councillor has registered an interest under this section, but is withheld under Section 32(2) of the Localism Act 2011.</li> <li>At Parish Council meetings where the matter under discussion may have an effect on the councillor's home address, the councillor will be required to state they have an interest in the matter under discussion, but not what that interest is. If the home address is a disclosable pecuniary interest for the purpose of the matter under discussion, the councillor must leave the meeting for that issue in line with standard procedures.</li> </ul> </li> </ul> |
| 11. | <p><b><u>PROPOSED Morwenstow Community Shop</u></b></p> <p>The council received correspondence from Mrs Whibley. The Letter was shown on screen and read through by the councillors again. The Chair expressed how the Parish Council are impressed at the amount of money which had been pledged, and how disappointed they were to see that despite the hard work of its members, the project has been unable to raise enough funds to continue with this project. The chair reiterated how the Parish Council cannot become involved unless the shop actually closes.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 12. | <p><b><u>Policy Review:</u></b></p> <p>The two policies, Grants Policy &amp; Pre-App Protocol, were checked, read through on screen and a motion to continue with current format was carried – both renewed for another year</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 12. | <p><b><u>General Training:</u></b></p> <p>It was agreed that the Clerk can attend the 'Clerk Essentials' Training Day, delivered by CALC in September. At a cost to the council of £65 plus VAT.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 13. | <p><b><u>Correspondence Received:</u></b></p> <p>* HMRC, *Cronor events, *HMRC*, Cornwall Planning,*ICO, *PHS, *Devon &amp; Cornwall Alerts, *Cornwall ALC &amp; NALC – various bulletins. *Procure England, *BDO LLP, *Cornwall Council re BIFFA, * Newsletters &amp; updates from ICO; HMRC; Rural Service Network; *Neighbourhood planning newsletter,<br/> *Invoices/notifications of charges received from: Nat west; Parish Magazine Printing; Cornwall Council (re Biffa); S. Rosser (locum), CHADDS (J&amp;R), office expenses &amp; salary (J. Steer).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 14. | <p><b><u>Finances:</u></b></p> <p>The Notice for the exercise of Public Rights was published on 21/05/2026 (placed on the notice board and website). Inspection period Commences Wednesday 3<sup>rd</sup> June &amp; Ends Tuesday 14<sup>th</sup> July 2026.<br/> All the requested AGAR documents have been received by BDO LLP (External Auditor) no follow up questions (as yet) and</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

Signed/Initialled as a true representation of the meeting held on the above date;

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|                                                                            | <p>we await the results</p> <p>a) <b>The statement of accounts for month ending 29/05/2026 were checked</b>, agreed and signed by Councillor C. Myers and Councillor B. Savage</p> <p>b) <b>Bank Statement for May 2026</b> were checked and signed by Councillor G. Worden and Councillor J. Payne</p> <p>c) <b>Invoices &amp; payments received for June 2026</b> were checked and signed by Chair J. Hobbs</p> <p>d) <b>The Bank Reconciliation at 29<sup>th</sup> May 2026</b> was checked and signed by Councillors C. Myers &amp; B. Savage</p> <table> <tr> <td>Current Account Balance as at 30/04/2026 brought forward</td><td>£11,928.14</td></tr> <tr> <td>Plus, payment in:</td><td>£ 0.00</td></tr> <tr> <td>Less payments debited up to 30/04/2026</td><td>£ 1,836.95</td></tr> <tr> <td><b>Current Account Balance as at 30/04/2026 as per bank statement</b></td><td><b>£10,091.19</b></td></tr> <tr> <td><br/><b>Current Account Balance as at 30/04/2026</b></td><td><br/><b>£10,091.19</b></td></tr> <tr> <td>Less outstanding payments still to be debited</td><td>£ 0.00</td></tr> <tr> <td>Balance in Current Account will be</td><td>£10,091.19</td></tr> <tr> <td>Balance in Business Reserve Account as at 31/03/2026 as per bank statement</td><td><b>£14,408.19</b></td></tr> <tr> <td>Total Funds</td><td><b>£24,499.38</b></td></tr> <tr> <td>Less earmarked funds</td><td>£ 0.00</td></tr> <tr> <td><b>Available funds</b></td><td><b>£24,499.38</b></td></tr> </table> | Current Account Balance as at 30/04/2026 brought forward | £11,928.14 | Plus, payment in: | £ 0.00 | Less payments debited up to 30/04/2026 | £ 1,836.95 | <b>Current Account Balance as at 30/04/2026 as per bank statement</b> | <b>£10,091.19</b> | <br><b>Current Account Balance as at 30/04/2026</b> | <br><b>£10,091.19</b> | Less outstanding payments still to be debited | £ 0.00 | Balance in Current Account will be | £10,091.19 | Balance in Business Reserve Account as at 31/03/2026 as per bank statement | <b>£14,408.19</b> | Total Funds | <b>£24,499.38</b> | Less earmarked funds | £ 0.00 | <b>Available funds</b> | <b>£24,499.38</b> |
| Current Account Balance as at 30/04/2026 brought forward                   | £11,928.14                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |            |                   |        |                                        |            |                                                                       |                   |                                                     |                       |                                               |        |                                    |            |                                                                            |                   |             |                   |                      |        |                        |                   |
| Plus, payment in:                                                          | £ 0.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                          |            |                   |        |                                        |            |                                                                       |                   |                                                     |                       |                                               |        |                                    |            |                                                                            |                   |             |                   |                      |        |                        |                   |
| Less payments debited up to 30/04/2026                                     | £ 1,836.95                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |            |                   |        |                                        |            |                                                                       |                   |                                                     |                       |                                               |        |                                    |            |                                                                            |                   |             |                   |                      |        |                        |                   |
| <b>Current Account Balance as at 30/04/2026 as per bank statement</b>      | <b>£10,091.19</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |            |                   |        |                                        |            |                                                                       |                   |                                                     |                       |                                               |        |                                    |            |                                                                            |                   |             |                   |                      |        |                        |                   |
| <br><b>Current Account Balance as at 30/04/2026</b>                        | <br><b>£10,091.19</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                          |            |                   |        |                                        |            |                                                                       |                   |                                                     |                       |                                               |        |                                    |            |                                                                            |                   |             |                   |                      |        |                        |                   |
| Less outstanding payments still to be debited                              | £ 0.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                          |            |                   |        |                                        |            |                                                                       |                   |                                                     |                       |                                               |        |                                    |            |                                                                            |                   |             |                   |                      |        |                        |                   |
| Balance in Current Account will be                                         | £10,091.19                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                          |            |                   |        |                                        |            |                                                                       |                   |                                                     |                       |                                               |        |                                    |            |                                                                            |                   |             |                   |                      |        |                        |                   |
| Balance in Business Reserve Account as at 31/03/2026 as per bank statement | <b>£14,408.19</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |            |                   |        |                                        |            |                                                                       |                   |                                                     |                       |                                               |        |                                    |            |                                                                            |                   |             |                   |                      |        |                        |                   |
| Total Funds                                                                | <b>£24,499.38</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |            |                   |        |                                        |            |                                                                       |                   |                                                     |                       |                                               |        |                                    |            |                                                                            |                   |             |                   |                      |        |                        |                   |
| Less earmarked funds                                                       | £ 0.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                          |            |                   |        |                                        |            |                                                                       |                   |                                                     |                       |                                               |        |                                    |            |                                                                            |                   |             |                   |                      |        |                        |                   |
| <b>Available funds</b>                                                     | <b>£24,499.38</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                          |            |                   |        |                                        |            |                                                                       |                   |                                                     |                       |                                               |        |                                    |            |                                                                            |                   |             |                   |                      |        |                        |                   |
| 15.                                                                        | <p><b>Planning:</b>      <b>Partnership:</b> Update from Cllr. Worden <u><b>None available.</b></u></p> <p><i>Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:</i></p> <p><b>P1 - [APPLICATION NUMBER]</b> [Details of application including address, applicants etc].</p> <p><b>Enforcement updates – <u>None</u></b></p> <p><b><u>Application updates; For INFORMATION ONLY</u></b></p> <p><b><u>PA26/00912</u></b> - Outline planning permission: Erection of a dwelling (self-build) Land East of Sunnyside Gooseham Morwenstow Bude Cornwall EX23 9PG - <b>APPROVED</b></p> <p><b><u>PA26/03860</u></b> - Application for a certificate of lawful development for an existing use namely continued use as a residential unit – Captain’s Cabin. Eastcott Cross. Gooseham. Bude EX23 9PN. Received date: Thu 04 Jun 2026   Status: Pending Consideration   Case Type: Planning Application</p> <p><b><u>PA26/03861</u></b> - Application for a certificate of lawful development for an existing use namely continued use as a residential unit - The Cabin Eastcott Cross. Gooseham. Bude EX23 9PN. Received date: Thu 04 Jun 2026   Status: Pending Consideration   Case Type: Planning Application</p>                                                                                                                                                                                                                     |                                                          |            |                   |        |                                        |            |                                                                       |                   |                                                     |                       |                                               |        |                                    |            |                                                                            |                   |             |                   |                      |        |                        |                   |
| 16.                                                                        | <p>Date of next monthly meeting – <b>Wednesday 15<sup>th</sup> July 2026 at Morwenstow Community Centre</b> <i>unless a planning meeting is required before that.</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                          |            |                   |        |                                        |            |                                                                       |                   |                                                     |                       |                                               |        |                                    |            |                                                                            |                   |             |                   |                      |        |                        |                   |

**The meeting ended at 8.05 p.m.**

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”

Signed/Initialled as a true representation of the meeting held on the above date;